

**PLEASE COMPLETE AND RETURN TO:**  
**Kittatinny Lake Community Association Inc.**  
PO Box 565  
Branchville, NJ 07826  
Or e-mail: info@kittatinnylake.com

**Confidential Resident Information**

The Association must maintain up-to-date records of contact information for homeowners and residents in the event of an emergency. Association communications are often done via e-mail as well. Please complete this form and return it as soon as possible to the address noted above.

**Landlords: Please complete one for yourself and one for your tenant.**

**Homeowner Information**

Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Owner Status: Resident Homeowner or Investor Owned (Leased Unit)

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ E-mail Address 2: \_\_\_\_\_

Names of all others residing in this household:

Name / Relationship \_\_\_\_\_

Name / Relationship \_\_\_\_\_

Name / Relationship \_\_\_\_\_

Name / Relationship \_\_\_\_\_

**Home Owner Emergency Contact**

The Emergency Contact will only be called if the homeowner and/or resident or tenant cannot be reached in the event of a true emergency (such as a fire or if the unit suffers damage during a storm). Your contact should have a key to access entry to your unit if necessary.

Name: \_\_\_\_\_

Family Member

Friend

Neighbor

Name: \_\_\_\_\_

Family Member

Friend

Neighbor

**Owner Vehicle Information**

Make & Model: \_\_\_\_\_  
Make & Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_  
License Plate #: \_\_\_\_\_

**Pets (Dogs and/or Cats Only)**

Dog or Cat: \_\_\_\_\_  
Name: \_\_\_\_\_  
Breed: \_\_\_\_\_  
License # for Dog: \_\_\_\_\_

Dog or Cat: \_\_\_\_\_  
Name: \_\_\_\_\_  
Breed: \_\_\_\_\_  
License # for Dog: \_\_\_\_\_

**Tenant Information**

Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ E-mail Address 2: \_\_\_\_\_

Name of all others living at this household:

Name/Relationship \_\_\_\_\_

Name/Relationship \_\_\_\_\_

Name/Relationship \_\_\_\_\_

Name/Relationship \_\_\_\_\_

**Tenant Vehicle Information**

Make & Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Make & Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_

**Tenant Pets (Dogs and/or Cats Only)**

Dog or Cat: \_\_\_\_\_

Dog or Cat: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Breed: \_\_\_\_\_

Breed: \_\_\_\_\_

License # for Dog: \_\_\_\_\_

License # for Dog: \_\_\_\_\_

**Tenant Emergency Contact**

The Emergency Contact will only be called if the homeowner and/or resident or tenant cannot be reached in the event of a true emergency (such as a fire or if the unit suffers damage during a storm). Your contact should have a key to access entry to your unit if necessary.

Name: \_\_\_\_\_

Family Member

Friend

Neighbor

Name: \_\_\_\_\_

Family Member

Friend

Neighbor

     Have you enclosed a copy of your lease?